



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

FM-0

April 7, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AWARD CONSULTANT SERVICES AGREEMENTS FOR
AS-NEEDED ENVIRONMENTAL AND CULTURAL CONSULTANT SERVICES
WITH BONTERRA CONSULTING AND WITH ICF JONES & STOKES
THROUGHOUT LOS ANGELES COUNTY
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to proceed and award consultant services agreements for as-needed environmental and cultural consultant services.

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY
OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Authorize the Chief Engineer of the Los Angeles Flood County Control District or her designee to execute as-needed consultant services agreements with BonTerra Consulting for a total not-to-exceed fee of \$2,500,000 over the two-year term of the agreement, and with ICF Jones & Stokes for a total not-to-exceed fee of \$2,500,000 over the two-year term of the agreement for as-needed environmental and cultural consultant services commencing on the date of the initial Notice to Proceed.

2. Delegate authority to the Chief Engineer or her designee to renew these agreements for the two one-year renewal options if, in the opinion of the Chief Engineer, renewal is warranted.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Public Works (Public Works) has the responsibility of operating and maintaining flood control facilities throughout the County of Los Angeles to provide flood control protection and to ensure public health and safety. In order to conduct maintenance, restoration, and/or storm damage repair activities on any of these jurisdictional facilities, Public Works must comply with restrictive State and Federal statutory and regulatory requirements which demand the use of biological, environmental, and cultural expertise. This expertise is not presently available within Public Works. The environmental and cultural services to be provided through these agreements will support the acquisition of and compliance with various permitting and regulatory clearances, provide environmental technical studies and documents, provide expert guidance on proposed changes relating to regulatory and legislative laws, and support watershed management objectives.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Community and Municipal Services (Goal 3) by providing a system of services that proactively complies with or exceeds environmental quality regulations in the areas of storm water and urban runoff, thereby, improving the quality of life for all the residents of cities and unincorporated communities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. The total maximum cost to Public Works for each as-needed consultant services agreement is \$2,500,000 with a \$5,000,000 maximum sum for both agreements, including the two one-year renewal options and any Cost of Living Adjustments in accordance with the Board of Supervisors policy.

Financing for these services is included but not limited to the Fiscal Year 2008-09 Flood Control District Fund Budget. When the need arises for services under these agreements, financing for the required services will be made from the appropriate fund. Total expenditures for these agreements will not exceed the maximum amount authorized by your Board, and no service will be ordered without the funding authorization of Public Works' Financial Management Branch.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreements will be in the form previously reviewed and approved by County Counsel. The recommended contracts were solicited on an open competitive basis and are in accordance with applicable Federal, State, and County requirements. The contractors are in compliance with the Chief Executive Officer's and your Board's requirements.

The agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to, County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) (4) of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

CONTRACTING PROCESS

On December 17, 2008, Public Works issued a Request for Proposals for as-needed environmental and cultural services to 54 firms. On January 15, 2009, 12 firms submitted proposals for review and evaluation. The proposals were evaluated by a panel of members from Public Works. The panel members evaluated the proposals based on technical expertise, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender.

Based on the review and evaluation of the proposals, Public Works selected BonTerra Consulting and ICF Jones & Stokes, as the best qualified firms to perform the required services.

As requested by your Board on February 3, 1998, these contract opportunities were listed on the County's "Doing Business with Us" website. A copy of the website posting is attached for your reference.

Participation by Community Business Enterprises (CBEs) is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. BonTerra Consulting and ICF Jones & Stokes are aware of Public Works' CBE Outreach Program, and their proposed CBE participation is on file with Public Works.

The recommended agreements with BonTerra Consulting and ICF Jones & Stokes will include a Cost of Living Adjustment provision in accordance with your Board policy that was approved on January 29, 2002.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Authorizing the agreements with BonTerra Consulting and ICF Jones & Stokes will allow Public Works to effectively continue conducting maintenance activities on flood control facilities and other Public Works infrastructure while maintaining compliance with State and Federal regulatory requirements.

The Honorable Board of Supervisors
April 7, 2009
Page 5

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works,
Flood Maintenance Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gail Farber", written over a horizontal line.

GAIL FARBER
Director of Public Works

GF:RL:wy

Attachment

c: Chief Executive Office (Lari Sheehan)
County Counsel
Department of Public Social Services (GAIN/GROW Program)

Bid Detail Information

Bid Number : FMDENVIR1208
Bid Title : As-Needed Environmental and Cultural Consultant Services
Bid Type : Service
Department : Public Works
Commodity : CONSULTING SERVICES - ENVIRONMENTAL
Open Date : 12/17/2008
Closing Date : 1/1/2009 4:00 PM
Bid Amount : \$ 0.00
Bid Download : Not Available
Bid Description : The County of Los Angeles Department of Public Works is inviting proposals from qualified firms to provide As-Needed Environmental and Cultural Consultant services.

The consultant will provide environmental and cultural consultant services on an as needed basis within the Department of Public Works. These services may include, but are not limited to, preparation of California Environmental Quality Act (CEQA), and National Environmental Policy Act (NEPA) environmental documents as required by the specific project scope, master plan or program, including conducting all studies and/or surveys needed to assess comprehensive environmental impacts per CEQA/NEPA regulations; natural resources management services such as providing field inspections, identifying and surveying of Endangered/Threatened species, habitat, existing plant and/or animal species (both land and aquatic); biological, ecological, aquatic, wildlife, cultural, and archeological surveys, monitoring, and reporting services; water quality testing and monitoring, soil testing; preparing and conducting biological assessment studies and reports; literature and electronic database reviews; technical studies; documentation; attend public meetings and review and monitor publications.

Consultants shall retain appropriate Federal and State licenses and/or certifications, training, and education required to conduct special services, and have proven extensive experience in this field, of which at least five of those years has been interacting with government and regulatory agencies.

Proposal deadline is 01/15/2009, no later than 4:00 p.m.

All interested proposers please e-mail the person below and include your firm's mailing address and phone number where you can be contacted and RFP will be emailed back to you.

Contact Name : Loydi Nguyen
Contact Phone# : (626) 458-2180
Contact Email : lnguyen@dpw.lacounty.gov
Last Changed On : 12/17/2008 3:39:19 PM

[Back to Last Window](#)